

Proposed Budget

Meeteetse Community Facilities Joint Powers Board	
Budget Hearing Information	
PO Box 261	Location: Meeteetse Town Hall- 2044 State Street
Meeteetse, WY 82433	Date: 7/11/2023
307-868-2278	Time: 4:30 PM
Park County	Budget Prepared by: Angie Johnson

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

Budget Message for FY 2023-2024. The Meeteetse Community Facilities Joint Powers Board has been operating the Meeteetse Swimming Pool since 2007. Over the course of the years the board has tried to utilize the investments wisely to ensure continued pool opportunities. The investments have helped with the operations of the facility. Each year the Joint Powers Board reviews the user agreements with the Meeteetse School and the Meeteetse Recreation District to adjust the user fees according to funding being available. These fees will be negotiated to help bring in additional revenues. The investment accounts are reviewed regularly and adjustments are made when necessary. The investments are currently invtesed in municipal bonds with the Wyoming Government Investment Fund. The board is also looking into additional revenue sources to provide a steady income on an annual basis. (i.e. mill levy, fund raising)

S-B RESERVE DESCRIPTION

The reserves held for the Joint Powers Board are in an Operation and Maintenance Fund allocated from the Capital Facilites Tax. These are funds used for the deficit each year. The Joint Powers also has a saving for the Meeteetse Strategic Planning Board.

Names of Board Members	Date of End of Term
Brodie Bennet	12/31/25
Terri Sporkin	12/31/24
Norma Riley	12/31/23
Angie Johnson	12/31/23
Josh Blake	12/31/24
Shane Ogden	12/31/25

Does the district have regular office hours exceeding 20 hours per week? No

The records are on file at the Town Hall in Meeteetse which is open M-F 8:00am - 4:30 pm.

W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Meeteetse Town Hall- 2044 State Street- Meeteetse, WY 82433

How and where are the notices of meeting posted for the public?
 Town Hall, Post Office, Meeteetse Public Library

Where are the public meetings held?
 Meeteetse Town Hall-2044 State Street- Meeteetse, WY 82433

PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$136,656	\$166,190	\$151,925	\$151,925
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$423,083	\$427,607	\$338,663	\$338,663
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$188,738	\$188,738

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,474	\$6,750	\$5,750	\$5,750
S-13	Other Forecasted Revenue	\$10,688	\$4,500	\$4,500	\$4,500
S-14	Total Revenue	\$12,162	\$11,250	\$10,250	\$10,250

Meeteetse Community Facilities Joint Powers Board
FY 7/1/23-6/30/24


EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$6,306	\$50,000	\$50,000	\$50,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$2,752	\$3,325	\$3,325	\$3,325
S-18	Operations	\$112,963	\$98,465	\$83,750	\$83,750
S-19	Indirect Costs	\$14,635	\$14,400	\$14,850	\$14,850
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$136,656	\$166,190	\$151,925	\$151,925

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$410,921	\$416,357	\$328,413	\$328,413

Summary of Reserve Funds		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-23	Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added	\$0	\$0	\$0	\$0
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary


Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/22/2022



PREPARED BY: Angie Johnson

DISTRICT ADDRESS: PO Box 261
Meeteetse, WY 82433

DISTRICT PHONE: 307-868-2278

Proposed Budget

Meeteetse Community Facilities Joint Powers Board
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$724	\$6,000	\$5,000	\$5,000
R-5.2 Other: Specify <u>Wyoming Arts Council</u>	4500	\$750	\$750	\$750	\$750
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$1,474	\$6,750	\$5,750	\$5,750
R-5.5 Total Forecasted Revenue		\$1,474	\$6,750	\$5,750	\$5,750
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Meeteetse School District User Fee</u>	4500	\$9,000	\$4,500	\$4,500	\$4,500
R-6.4 _____	4500	\$1,688	\$0	\$0	
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$10,688	\$4,500	\$4,500	\$4,500

Proposed Budget

Meeteetse Community Facilities Joint Powers Board
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$6,306	\$25,000	\$25,000	\$25,000
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Emergency	\$0	\$25,000	\$25,000	\$25,000
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$6,306	\$50,000	\$50,000	\$50,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Mis. Board Expense	\$310	\$600	\$600	\$600
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$0	\$750	\$750	\$750
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Wyoming Arts Council	\$1,500	\$750	\$750	\$750
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$217	\$500	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Bank Charges	\$725	\$725	\$725	\$725
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$2,752	\$3,325	\$3,325	\$3,325

Proposed Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$40,698	\$31,365	\$41,000	\$41,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Traning & Certifications	\$0	\$1,500	\$1,500	\$1,500
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Pool Operating Equipment	\$23,324	\$10,750	\$10,750	\$10,750
E-9.2	Chemicals	\$3,510	\$2,500	\$3,600	\$3,600
E-9.3	Cleaning Supplies	\$0	\$2,000	\$2,000	\$2,000
E-9.4	Cleaning Service	\$0	\$6,300	\$0	
E-9.5					
E-10	Program Services (List)				
E-10.1					
E-10.2					
E-10.3					
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Pool Quarterly Maintenance	\$0	\$1,600	\$1,600	\$1,600
E-11.2	Repairs and Maintenance	\$4,320	\$6,000	\$6,000	\$6,000
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Electricity	\$26,913	\$24,000	\$2,700	\$2,700
E-12.2	Gas	\$8,437	\$7,200	\$8,500	\$9,500
E-12.3	Water	\$2,918	\$2,700	\$3,000	\$3,000
E-12.4	Telephone	\$2,256	\$2,000	\$2,500	\$2,500
E-12.5	see additional details	\$586	\$550	\$600	\$600
E-13	TOTAL OPERATIONS	\$112,963	\$98,465	\$83,750	\$83,750

Proposed Budget

Meeteetse Community Facilities Joint Powers Board

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$500	\$800	\$500	\$500
E-14.2 Buildings and vehicles	7503	\$2,825	\$2,850	\$2,850	\$2,850
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Licenses & Permits	7505	\$150	\$150	\$150	\$150
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 Payroll Taxes	7516	\$10,593	\$10,000	\$10,750	\$10,750
E-15.8 Payroll Expense	7516	\$567	\$600	\$600	\$600
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$14,635	\$14,400	\$14,850	\$14,850

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Meeteetse Community Facilities Joint Powers Board
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2021-2022	2022-2023	2023-2024	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$2,687	\$2,687	\$3,011	\$3,011
C-1.2	Savings and Investments	1040	\$2,688	\$2,688	\$2,690	\$2,690
C-1.3	General Fund CD Balance	1050	\$395,532	\$395,532	\$309,828	\$309,828
C-1.4	All Other Funds	1020	\$15,450	\$15,450	\$12,884	\$12,884
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$416,357	\$416,357	\$328,413	\$328,413
C-2 General Fund Reductions:						
C-2.1	a. Unpaid bills at FYE	2010	\$5,436			
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$5,436	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$410,921	\$416,357	\$328,413	\$328,413

SINKING & DEBT SERVICE FUNDS

		DOA Chart of Accounts	2021-2022	2022-2023	2023-2024	Pending
		1070	Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____					
C-3.3	Amount to be added to the reserve					
C-3.4	Date of Reserve Approval in Minutes: _____					
C-3.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent					
C-3.7	a. _____					
C-3.8	b. _____					
C-3.9	c. _____					
C-3.10	Date of Reserve Approval in Minutes: _____					
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-3.12	Balance to be retained		\$0	\$0	\$0	\$0

RESERVES

		DOA Chart of Accounts	2021-2022	2022-2023	2023-2024	Pending
		1090	Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____					
C-4.3	Amount to be added to the reserve					
C-4.4	Date of Reserve Approval in Minutes: _____					
C-4.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent					
C-4.7	a. _____					
C-4.8	b. _____					
C-4.9	c. _____					
C-4.10	Date of Reserve Approval in Minutes: _____					
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-4.12	Balance to be retained		\$0	\$0	\$0	\$0

BOND FUNDS

		DOA Chart of Accounts	2021-2022	2022-2023	2023-2024	Pending
		1060	Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____					
C-5.3	Amount to be added to the reserve					
C-5.4	Date of Reserve Approval in Minutes: _____					
C-5.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent					
C-5.7	Date of Reserve Approval in Minutes: _____					
C-5.8	Balance to be retained		\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT		\$0	\$0	\$0	\$0

